NBRO

NATIONAL BRAIN RESEARCH CENTRE

(Deemed University)

NH-8, Nainwal Mode, Manesar- 122 052 Distt. Gurgaon, Haryana

Tel.: 0124 – 2845 200, E-mail: <u>admin@nbrc.ac.in</u>

Advertisement No. 04/2020

Terms of Reference for Application from Individuals for Appointment as Consultant (Academics) in the National Brain Research Centre, Manesar

National Brain Research Centre (NBRC) is an autonomous institute of Department of Biotechnology, Govt. of India. Recognized as an Institution of Excellence, NBRC is a specialized Deemed-to-be-University and offers Master's and Doctoral degrees in Neuroscience. The Centre has ongoing research programs on basic brain functions and brain-related disorders.

NBRC intends to engage 01 experienced Consultant (Academics) with knowledge of Government Establishment, academics management, on Contract basis.

Post Code: 01

Scope of Work/ Job responsibility

The day-to-day functioning of Academic activities of NBRC as mandated by UGC and any other work assigned by Director, NBRC.

Eligibility criteria:

The Consultant (Academic) proposed for engagement should be well acquainted with the functioning of UGC. Minimum 12 years' experience in managing activities such as administration, admissions, examinations, evaluation etc. **OR** having 5 years' experience in related field in the GP of Rs. 7600/- or 8 years' experience in related field in Rs. 7600/- and Rs. 6600/- put together out of which two years' experience in GP 7600/- or 10 years' experience in related field in GP of Rs. 6600/- or equivalent in responsible capacity preferably in Scientific/ Research/ Training Institute/ University/ Autonomous Body under Central/ State Governments.

Knowledge of rules/ regulations relating to academic/ administrative activities, modern management practices and proficiency in the use of computers is required.

Type of appointment:

The appointment will be purely on contract basis for a period of 1 year. Further continuation will be subject to review of requirement and performance. The appointment may be terminated by giving one months' notice without assigning any reason.

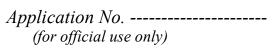
Age: Below 65 years of age

Terms of Payment

Consolidated remuneration of Rs. 60,000/- to 90,000/- + Rs. 5000/- (Conveyance charges). The remuneration will be considered by the Competent Authority depending upon the qualifications and experience.

Application Fee (non-refundable) Rs. 500/- for General, Rs. 300/- for SC/ST/OBC/Women Candidates in the form of Demand Draft in favour of "Director, NBRC" payable at Gurgaon/ Manesar.

Interested candidates may apply in the attached proforma. Last date for receipt of completed application form is <u>03.07.2020</u>. Last date for candidates domiciled in North Eastern States, Andaman Nicobar Island, Lakshadweep, Jammu and Kashmir is <u>18.07.2020</u>.





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Distt. Gurgaon, Haryana

Tel.: 0124 2845200, 201and 208 Email: admin@nbrc.ac.in

| Application Form for Consultant | |
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| | Please affix recent self attested passport size photograph here |
| Advertisement No | |
| Post applied for | |
| Post Code | |
| 1. Name (in block letters) | |
| 2. Date of birthAge | |
| 3. Nationality | |
| 4. Sex: Male Other Other | |
| 5. Address for communication | |
| Email Id Tel/Mobile No. | |
| 6. Permanent Address (In block letters with Postal Code) | |

| 7. Educational | Qualifications | | | | | | |
|-----------------------------------|------------------------------|---------------------------|--------------------------------------|-------------------|-------------------------------|--------------------|----|
| Examination passed | Name of the University/Board | | ege Division percenta marks of | ge of | Year of passing | Subject offered | |
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| 8. Professional | l/Technical Qualific | cation | | | | | |
| Examination passed | Name of the University/Board | School/ colle attended | ege Division percenta marks of | ge of | Year of passing | Subject offered | |
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| 9. Experience | | | | | | | |
| Employer's Name and Address | Designation So | cale of pay | Basic pay | Total emolumer | Length nts experie from | ence work | of |
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DECLARATION:

| I hereby | hereby declare that the statements made in | | | |
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| this application are true, complete and correct to the best of my knowledge and belief and | | | | |
| in the event of the information being found false or incorrect or any ineligibility being | | | | |
| detected before or after the selection, my candidature is liable to be cancelled and action | | | | |
| initiated against me as per the law, and rules and regulations. | | | | |
| Place | | | | |
| Date | Signature of Applicant | | | |
| | Name of Applicant: | | | |